



You move out, we clean up.

We know moving can be stressful. Hopefully, by providing this moving checklist we can help make your life just a little easier. If you're unsure about the rules and regulations concerning getting your bond back, the [Tenants Union NSW](#) and [Fair Trading NSW](#) are amazing resources to freshen up on your rental knowledge.

## 1. Moving Preparation (4-6 Weeks)

### Let the Right People Know

Inform your landlord or real estate agent
Update your address
Banks
Credit cards
Cell phone companies
Subscription services
Friends and family
Disconnect/Transfer Service Providers
Utilities (electricity, water)
Cable
Internet
Let landlord/strata know booking date
Elevator padding/protection
Reserved parking spot

### Hire in Advance

Hire removalist company
Hire end of lease cleaning company
Hire handyman
Rent storage locker
Purchase moving insurance
Confirm travel plans

### Clear Your Calendar

Schedule time off of work
Schedule babysitter
Schedule petsitter



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## 2. Packing (2-4 weeks)

Declutter Your Life
Remove unnecessary items as possible
Hold a garage sale
Donate to local charity
Create a floor plan
Measure spaces in new home
Ensure furniture fits in an allocated area

Get Supplies
Moving boxes
Packing tape
Fragile warning tape
Packing paper
Sharpies
Newspapers
Bubble wrap
Label boxes

Stark Packing
Label boxes based on room or category
Rooms
Valuables
Fragile
Daypack
Prepare appliances for moving
Defrost freezer and remove items in fridge
Drain liquid from dishwasher
Remove glass from microwave
Disassemble furniture
Secure hardware (e.g. screws, etc) to furniture

Start Packing (Rooms)
Kitchen
Bathroom
Bedroom
Study
Laundry
Garage

Start Packing (Day Pack)
Toiletries
Clothes
Tool kit
Medication
Documents
Cell phone charger
Cash



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### 3. Moving Day

#### Have a Backup Plan

- Have a backup place to crash
- Plan for secondary transportation
- Keep your "day pack" on you

#### Use Professionals

- Ensure parking is available for all services
- Schedule services at appropriate times
- Have cash payments ready
- Provide a walk-through for each service
  - Movers
  - Vacate Cleaners
  - Handyman



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## 4. Settle In (1 week after)

### Final Inspection

- Arrange final inspection with agent
- Return keys

### Unpacking

- Assemble and place your furniture
- Start unpacking on a room by room basis
- Unpack frequently used items first
- Check that appliances are running
- Ensure that nothing is missing
- File any receipts and documentation

### Get Settled

- Get to know the neighbors
- Ask for recommendations

