We know moving can be stressful. Hopefully, by providing this moving checklist we can help make your life just a little easier. If you’re unsure about the rules and regulations concerning getting your bond back, Fair Trading NSW and Consumer Affairs Victoria are amazing resources to freshen up on your rental knowledge.

Moving Preparation (1-2 Weeks)

<table>
<thead>
<tr>
<th>Let the Right People Know</th>
<th>Hire in Advance</th>
<th>Clear Your Calendar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inform your landlord or real estate agent</td>
<td>Hire removalist company</td>
<td>Schedule time off of work</td>
</tr>
<tr>
<td>Update your address</td>
<td>Hire end of lease cleaning company</td>
<td>Schedule babysitter</td>
</tr>
<tr>
<td>Banks</td>
<td>Hire handyman</td>
<td>Schedule petsitter</td>
</tr>
<tr>
<td>Credit cards</td>
<td>Rent storage locker</td>
<td></td>
</tr>
<tr>
<td>Cell phone companies</td>
<td>Purchase moving insurance</td>
<td></td>
</tr>
<tr>
<td>Subscription services</td>
<td>Confirm travel plans</td>
<td></td>
</tr>
<tr>
<td>Friends and family</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disconnect/Transfer Service Providers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities (electricity, water)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Let landlord/strata know booking date</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elevator padding/protection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved parking spot</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
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## Packing (2-4 weeks)

### Declutter Your Life
- Remove unnecessary items as possible
- Hold a garage sale
- Donate to local charity
- Create a floor plan
- Measure spaces in new home
- Ensure furniture fits in an allocated area

### Get Supplies
- Moving boxes
- Packing tape
- Fragile warning tape
- Packing paper
- Sharpies
- Newspapers
- Bubble wrap
- Label boxes

### Stark Packing
- Label boxes based on room or category
- Rooms
- Valuables
- Fragile
- Daypack
- Prepare appliances for moving
- Defrost fridge/freezer and remove items
- Drain liquid from dishwasher
- Remove glass from microwave
- Disassemble furniture
- Secure hardware (e.g. screws, etc) to

### Start Packing (Rooms)
- Kitchen
- Bathroom
- Bedroom
- Study
- Laundry
- Garage

### Start Packing (Day Pack)
- Toiletries
- Clothes
- Tool kit
- Medication
- Documents
- Cell phone charger
- Cash

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### Moving Day

**Have a Backup Plan**
- Have a backup place to crash
- Plan for secondary transportation
- Keep your “day pack” on you

**Use Professionals**
- Ensure parking is available for all services
- Schedule services at appropriate times
- Have cash payments ready
- Provide a walk-through for each service
  - Movers
  - Vacate Cleaners
  - Handyman
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### Settle In (1-2 weeks)

<table>
<thead>
<tr>
<th>Final Inspection</th>
<th>Unpacking</th>
<th>Get Settled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrange final inspection with agent</td>
<td>Assemble and place your furniture</td>
<td>Get to know the neighbors</td>
</tr>
<tr>
<td>Return keys</td>
<td>Start unpacking on a room by room basis</td>
<td>Ask for recommendations</td>
</tr>
<tr>
<td></td>
<td>Unpack frequently used items first</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Check that appliances are running</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ensure that nothing is missing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>File any receipts and documentation</td>
<td></td>
</tr>
</tbody>
</table>