



You move out, we clean up.

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We know moving can be stressful. Hopefully, by providing this moving checklist we can help make your life just a little easier. If you're unsure about the rules and regulations concerning getting your bond back, [Fair Trading NSW](#) and [Consumer Affairs Victoria](#) are amazing resources to freshen up on your rental knowledge.

Moving Preparation (1-2 Weeks)

Let the Right People Know

- Inform your landlord or real estate agent
- Update your address
- Banks
- Credit cards
- Cell phone companies
- Subscription services
- Friends and family
- Disconnect/Transfer Service Providers
- Utilities (electricity, water)
- Cable
- Internet
- Let landlord/strata know booking date
- Elevator padding/protection
- Reserved parking spot

Hire in Advance

- Hire removalist company
- Hire end of lease cleaning company
- Hire handyman
- Rent storage locker
- Purchase moving insurance
- Confirm travel plans

Clear Your Calendar

- Schedule time off of work
- Schedule babysitter
- Schedule petsitter



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Packing (2-4 weeks)

Declutter Your Life

- Remove unnecessary items as possible
- Hold a garage sale
- Donate to local charity
- Create a floor plan
- Measure spaces in new home
- Ensure furniture fits in an allocated area

Get Supplies

- Moving boxes
- Packing tape
- Fragile warning tape
- Packing paper
- Sharpies
- Newspapers
- Bubble wrap
- Label boxes

Stark Packing

- Label boxes based on room or category
- Rooms
- Valuables
- Fragile
- Daypack
- Prepare appliances for moving
- Defrost fridge/ freezer and remove items
- Drain liquid from dishwasher
- Remove glass from microwave
- Disassemble furniture
- Secure hardware (e.g. screws, etc) to

Start Packing (Rooms)

- Kitchen
- Bathroom
- Bedroom
- Study
- Laundry
- Garage

Start Packing (Day Pack)

- Toiletries
- Clothes
- Tool kit
- Medication
- Documents
- Cell phone charger
- Cash



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Moving Day

Have a Backup Plan

- Have a backup place to crash
- Plan for secondary transportation
- Keep your "day pack" on you

Use Professionals

- Ensure parking is available for all services
- Schedule services at appropriate times
- Have cash payments ready
- Provide a walk-through for each service
- Movers
- Vacate Cleaners
- Handyman



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Settle In (1-2 weeks)

Final Inspection

- Arrange final inspection with agent
- Return keys

Unpacking

- Assemble and place your furniture
- Start unpacking on a room by room basis
- Unpack frequently used items first
- Check that appliances are running
- Ensure that nothing is missing
- File any receipts and documentation

Get Settled

- Get to know the neighbors
- Ask for recommendations